

## **ANNEX S (Terrorism Incident Annex)**

### **TERRORISM INCIDENT ANNEX**

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# **ANNEX S (Terrorism Incident Annex) to the Trumbull County Emergency Operations**

## **TERRORISM INCIDENT ANNEX**

### **I. Purpose:**

A. This terrorism incident annex provides guidelines to crisis and consequence management agencies for their response to a terrorism attack in Trumbull County, Ohio. The overall purpose of this annex is to:

1. Assume the worst attack, plan for that attack and create applicable response plans.
2. Develop operational guidelines that clearly define the roles of all agencies involved in Crisis and Consequence management.
3. Utilize current organizational structures of appropriate federal, state, and local governments and business plans as a means of coordinating responses.
4. Define specific responsibilities of Trumbull County agencies and identify the actions they will take in a response to a terrorist incident and to the best of our ability predetermine our coordinated response in conjunction with federal and state agencies. In order to accomplish this Trumbull County has performed the following action steps:
  - Step 1-Hazard analysis Identification
  - Step 2-Capability Assessment
  - Step 3-Review existing plans and procedures
  - Step 4-Organize a planning team
  - Step 5-Revise plan
  - Step 6-Exercise plan
5. Imagine the unlikely terrorist attacks and plan responses and recovery actions.
6. Insure the health and safety of all Trumbull County residents.

## II. Situation and Assumptions:

### A. Scope

This annex is applicable to all Trumbull County agencies and agencies within the county of Trumbull, who will perform either primary or secondary roles during a terrorist incident.

1. Terrorism is defined by the FBI as “**the unlawful use of force or violence committed by a group or individual against persons or property to intimidate or coerce a government, the civilian population, or any segment thereof, in furtherance of political or social objectives.**”
2. Presidential Decision 39 defined two management practices, outlined below, to be utilized in a response to terrorism incidents:
  - a. **Crisis Management** is law enforcement related and incorporates investigative measures before, during and after a terrorism event. The Federal Bureau of Investigation is the lead crisis management agency and is supported by state and local agencies. The federal response plan defines crisis management as measures to identify, acquire, and plan the use of resources needed to anticipate, prevent, and/or resolve a threat or act of terrorism.
  - b. **Consequence Management** is the emergency response of multiple agencies to a terrorist incident that has already occurred. It begins the minute a credible threat is determined and involves measures to reduce the affects of the terrorism incident on our community. Consequence management decision making rests with the County of Trumbull

supported by local, state and federal emergency management agencies.

The federal response plan defines consequence management as measures to protect health and safety, restore essential government services, and provide emergency relief to governments, businesses and individuals affected by terrorist acts.

3. The Federal Bureau of Investigation will be notified immediately of all terrorist incidents or suspected incidents. They will assume command of crisis management operations at the point they arrive on scene.
4. This annex defines the roles/responsibilities of all federal, state and local agencies. It should only be used in conjunction with the Federal, State and local Emergency Operations Plan.
5. This annex is a guide to all emergency response agencies and should provide for improved collaboration among these crisis and consequence management agencies.

## **B. Situation**

A Weapon of Mass Destruction is defined in **Title 18 US Code** as a poison gas, any weapon involving a disease organism, any weapon designed to release radiation or radioactivity at a level dangerous to human life, and any incendiary, explosive or poison gas, bomb, grenade, rocket having a propellant charge of more than four (4) ounces, missile having an explosive or incendiary charge of more than a quarter ounce, mine or similar device.

1. For the purposes of this annex we will use the definition of Terrorism as defined by the Federal Bureau of Investigation although it is not inclusive. We

acknowledge that Trumbull County is as vulnerable to a terrorism incident as much as any other community in the United States.

- a. We recognize that terrorist groups include international as well as domestic terrorists and that these groups can be even more narrowly defined to include right and left wing terrorists, special interest groups and state sponsored groups. These groups organize publicly, privately and secretly. They have structured chains of command and some are loosely organized but they all plan and train to create terror. These groups are known to exist throughout the world.
- b. The overall objective of terrorists or terrorist groups is to create fear and intimidate communities as a means of achieving their objectives. Terrorists will select targets based off their attractiveness, the potential for success and avoiding capture/identification. Terrorist actions include sabotage, bombings, the use of weapons of mass destruction, and any crime that causes an increased level of fear or destruction.
- c. Managing a terrorist incident creates a unique challenge for our communities as we currently lack in available resources and equipment to manage a WMD incident. This challenge involves specific federal, state and local government agencies with defined roles and organizational structures. These federal and state agencies organizational structures require them to either support local management or manage the scene as defined by the specific function of the agency. The entire population of Trumbull County is at risk as terrorists will attack educational facilities,

recreational facilities, businesses and industry, religious institutions, government complexes, and any other site that is beneficial to the overall objective of the terrorist group. Trumbull County's threat assessment will consider the following factors when determining vulnerable at-risk facilities: population, environment, critical infrastructure, accessibility, location, economic impact and symbolic value.

- d. The primary agencies responsible for terrorism response are state and local governments as they employ the first responders, despite the role of the federal government. However, in many cases these first responders, as we know them, will be incapable of managing a response to some terrorist attacks. An example would include low-tech or conventional devices. Other terrorist attacks could include assaults, arsons, kidnapping, hostage taking, shootings, etc.
- e. Because our community is vulnerable to a terrorist attack our preparedness speaks to our ability to effectively and efficiently deal with any situation. While we can expect support from federal agencies we must fundamentally rely on our preparation at the local and state level. This preparation includes measures designed to protect the infrastructure and electronic communications in Trumbull County.
- f. While we acknowledge that the entire county of Trumbull is vulnerable we must focus on those areas that have the highest potential for mass casualties. These would include schools, shopping malls, recreational

facilities, government buildings, transportation centers, retirement centers, highways and bridges, etc.

### **C. Assumptions**

1. The County of Trumbull and its citizenry are potentially at risk from a terrorist act.
  - a. This risk can be reduced through proper preparation, which would include organized response plans, training and equipment. Any plan must give consideration to the geography of Trumbull County. Trumbull County is located in northeastern Ohio and borders the State of Pennsylvania on the east, Ashtabula County to the north, Mahoning County to the south and portions of Portage and Geauga counties to the west. It is approximately 616 square miles in size and within its twenty-five (25) townships are six (6) cities and four (4) villages. It has three major water sources in Mosquito, Shenango and Meander reservoir. The northern section of the county is rural and agricultural in nature. The southern portion of the county is industrial and urban. The two largest employers in Trumbull County are General Motors Corporation and Delphi. Trumbull County is home to the Youngstown Air Force Reserve base that is located next to the Youngstown-Warren Municipal Airport. Trumbull County is also home to the Mahoning and Grand River systems that travel through several counties. Additionally, Trumbull County lies in a nuclear fallout zone because of its location to the Perry Nuclear Plant in Lake County, Ohio.

- b. A terrorist will commit his/her act of aggression when his/her victim is least likely to suspect it will occur and is unprepared to respond. Because domestic terrorists are more likely to perform a terrorist attack in our communities it is important to show demographic statistics for Trumbull County. These statistics draw no conclusions as terrorists are from different races, ethnic backgrounds, religions and economic levels. Trumbull County had a population of 225,116, according to the 2000 estimated census. The southern portion of the county is industrialized and has the greater population of citizens. In 2000 females represented 51.6% of the population, 15.8% were age 65 or older and 26.7% were under age 19. White people with no Hispanic origin represented 89.7% of the population.
- c. The County of Trumbull and all its municipalities are preparing so that they have the capabilities to manage a crisis or consequence response to a terrorist threat or terrorist action. If the terrorist has the motivation and means to commit a terrorist act and the community is vulnerable by lacking preparedness, then we are more likely to be the target of that act.
- d. Management of any crisis or consequence response will require the assistance of the state and federal government. The federal and state terrorism annex will dictate the specific authorities charged with managing a terrorist threat or occurrence. These authorities have organizational structures that define specific roles, resources, leading or support missions, and risks to all officials involved in the response.

- e. We recognize the roles played by federal and state agencies but understand that the primary responsibilities for protecting the health and safety will rest with local agencies. First responders, health care facilities, citizens, government officials and the media will have primary roles in response to a terrorism incident and each level of government may have overlapping responsibilities.
- f. Trumbull County will follow threat levels (color-coded) defined by the United States Department of Homeland Security. Agencies involved in crisis and consequence management will be informed and Trumbull County will take actions steps as defined in this Annex.
- g. If proper protective capabilities are not available, no responder will be required to put their own lives at risk in order to enter an area contaminated with WMD materials. In these instances a perimeter will be established until WMD levels have degraded to safe levels for entrance. All first responders should have hazardous material awareness and weapons of mass destruction awareness training as a minimum and be aware of secondary devices.

### **III. Concept of Operations**

#### **A. Direction and Control**

##### **Federal Terrorism Response System-Crisis**

Presidential Decision Directive #39 provides that the lead agency responsible for the federal law enforcement response for crisis management shall be the Federal Bureau of Investigation.

1. Crisis Management as defined by the Federal Response Plan is primarily a law enforcement function that includes measures to identify, acquire and plan the use of resources needed to anticipate, prevent and/or resolve a threat or act of terrorism. The Federal Bureau of Investigation bases their response on the following graduated incidents:
  - a. A credible threat received verbally, written, intelligence based or in other form.
  - b. An act of terrorism that a local FBI office is incapable of resolving.
  - c. A confirmed presence of an explosive device or WMD capable of causing a significant destructive event, prior to actual injury or property loss.
  - d. The detonation of an explosive device, utilization of a WMD, or other destructive event, with or without warning, that results in limited injury or death; and
  - e. The detonation of an explosive device, utilization of a WMD, or other destructive event, with or without warning, that results in substantial injury or death.
2. The FBI notifies FEMA and other federal agencies providing direct support to the FBI of a credible threat of terrorism. The FBI initiates a threat assessment process that involves close coordination with federal agencies with technical expertise, in order to determine the viability of the threat from a technical as well as tactical and behavioral standpoint.

3. **The FBI provides initial notification to law enforcement authorities within the affected State of a threat or occurrence that the FBI confirms as an act of terrorism.**
4. If warranted, the FBI will make further notices and declare that a federal crisis management response plan is needed to address the terrorist threat or activity.
5. If the threat involves a WMD, the FBI Director may request a (DEST) Domestic Emergency Support Team to respond as expert advice until such time as a (JOC) Joint Operations Center is organized.
6. During crisis management, the FBI coordinates closely with local law enforcement authorities to provide a successful law enforcement resolution to the incident. The FBI also coordinates with other federal authorities, including FEMA.
7. A Joint Operations Center (JOC) is formed encompassing federal, state and local agencies with command, support, operations and consequence management representatives. This is accomplished only when the federal government responds or is on scene.
8. The JOC command group is responsible for ensuring the coordination of federal crisis management and consequence management actions. Some decisions affecting multi-agency authorities will be addressed by the FBI OSC.
9. A FEMA representative in the JOC will coordinate consequence management response if it is necessary.

## **Federal Terrorism Response System-Consequence**

Consequence management is defined as measures to protect the public health and safety, restore essential government services and provide emergency relief to governments, businesses and individuals affected by the consequences of terrorism.

### *1. Pre-Releases*

- a. FEMA will receive notification from the FBI of a credible threat of terrorism. A FEMA alert may be issued depending on the circumstances.
- b. FEMA will deploy representatives with the DEST if warranted and additional staff for the JOC to support the FBI.
- c. When warranted FEMA will immediately consult with the Ohio Governors Office and the White House to determine if federal assistance is required and if FEMA is permitted to use authorities of the Robert T. Stafford Disaster Relief and Emergency Assistance Act.
- d. FEMA may then activate an Emergency Support Team (EST).

### *2. Post-Release*

- a. When transitioning from a joint (crisis/consequence) response to a joint response to an act of terrorism FEMA will reduce their presence at the JOC to perform consequence management functions.
- b. Crisis and Consequence management actions will be conducted concurrently when an incident occurs without warning and is believed to be an act of terrorism.

- c. A Joint Information Center (JIC) will be established in the field to coordinate information to the public and media concerning the federal response.
  - d. Both the FBI and FEMA will provide liaisons to each other until a point when it is no longer required or needed.
3. *Disengagement*
- a. A cancellation notice will be served upon a FEMA representative when an act of terrorism does not occur.
  - b. If an act of terrorism occurs that results in major consequences each FEMA component will disengage based on standard procedures. Components responsible for long term monitoring, cleanup, etc. will remain until State and local agencies have the incident under control.
4. Additional Federal Crisis and Consequence Management Agencies that may assist in mitigation operations are the Department of Energy, Department of Health and Human Services, United States Environmental Protection Agency, Department of Defense and the Center for Disease Control.
5. Trumbull County is located in FEMA Region V District. They are located at:
- 536 S. Clark Street  
Chicago, Illinois 60605-1521  
(312) 408-5501

### **State Terrorism Response System-Crisis**

1. The primary response agency for crisis management in the State of Ohio is the Ohio State Highway Patrol. The Ohio State Highway Patrol is responsible for

the enforcement of laws on state facilities, institutions and highways (ORC 5503.01-02). The Ohio State Highway Patrol has an established internal chain of command for the coordination of all responsible personnel. The Superintendent of the Patrol or a representative will be the law enforcement coordinator in the Ohio EOC.

2. The Ohio State Highway Patrol has limited authority and in the case of large scale disasters will not be the primary enforcement agency in any jurisdiction.
3. Unless requested by local law enforcement authorities and approved by the Governor of the State of Ohio the Ohio State Highway Patrol will have no authority to aid in any civil disasters or weapons of mass destruction incidents, except where those incidents fall in jurisdictional boundaries.
4. The Ohio State Highway Patrol will be responsible for the following:
  - a. Maintaining law and order within their legal authority.
  - b. Assist in providing alerts, warnings and notifications to others.
  - c. Coordinate personnel from the EOC.
  - d. Prepare to implement roadblocks and traffic control points as required.  
Additionally, this may include assistance with evacuation and relocation of endangered citizens.
  - e. Provide communications to local emergency support agencies.
  - f. Provide assistance as prescribed in the State of Ohio Emergency Operations Plan Function #13 Law Enforcement Annex.

## **State Terrorism Response System-Consequence**

1. The Ohio Emergency Management Agency is responsible for providing consequence management assistance at the scene of a disaster or terrorist attack. This management will only be in the form of guidance and support.
2. The Ohio EMA will staff a State Emergency Operation Center (EOC) or staff a joint operations center consisting of federal, state and local personnel.
3. The Ohio EMA will coordinate all State Response Plans.
4. The Ohio EMA will assist local EMA's with requests for disaster assistance from other state and federal agencies.
5. The Ohio EMA will provide assistance in damage assessment.
6. Additional consequence management assistance may be provided by the Ohio Environmental Protection Agency, Ohio National Guard, Ohio Department of Natural Resources, Ohio Department of Transportation, Department of Agriculture, and the Ohio Department of Health. Requests for assistance must be directed through the Ohio Emergency Management Agency.

## **Trumbull County's Response System**

1. The County of Trumbull and local agencies exercise preeminent authority to make decisions regarding the consequences of terrorism. All actions will be coordinated with the FBI through their (JOC) Joint Operations Command Center. The federal government will provide assistance as needed and requested by Trumbull County and local agencies through the State of Ohio EMA. This authority includes the ability to proclaim an emergency and make

decisions, rescue and treatment of victims and protecting the community. The following local agencies will be called to respond, assist, and support local terrorism response:

- a. Emergency Management Agency
  - b. Trumbull County Sheriff's Office
  - c. Local Law Enforcement Agencies
  - d. Local Fire Departments
  - e. Trumbull County Hazardous Material Team
  - f. Trumbull County and local Health Department's
  - g. Health and Medical Agencies (Hospitals, Sanitation Dept., etc.)
  - h. Human Services Agencies (Red Cross, Salvation Army, etc.)
  - i. Engineering/Public Works (Water, Telephone, Electric, etc.)
  - j. Trumbull County Schools
  - k. Trumbull County Treasurer and Auditor
  - l. Private utility companies
  - m. Trumbull County Coroner
  - n. Northeast Ohio Regional Hazardous Material Team
  - o. Government officials
2. Trumbull County will establish an EOC as a central coordinating point for support at a disaster site. The primary EOC will be located at the Emergency Management Agency located at the Youngstown-Warren Regional Airport in Vienna, Ohio. The Unified Command at the EOC will include the Trumbull County Commissioners; CEO's of affected jurisdictions and pre-determined

management personnel with decision making capabilities from each jurisdiction and response agency.

3. The Director of Trumbull County Emergency Management will have the ability to establish a mobile command post or EOC at an alternate location. When the disaster or terrorist action exceeds the capabilities of any one jurisdiction Trumbull Counties Emergency Operations Basic Plan details mutual aid procedures. In all terrorist actions and disasters, countywide support will be provided simultaneously to the site. Mutual Aid agreements entered into by jurisdictions will be effective when the Trumbull County Commissioners declare an emergency and sign a local emergency proclamation.
4. Key officials and executive heads of local emergency response agencies will be notified by telephone or pager system in accordance with the Emergency Notification Roster. Trumbull County's Emergency Operation Plan Annex C, Tab 2 Emergency Alert System Activation details procedures for notification of the public.
5. Executive heads will determine the personnel required to perform the functions desired and to carry out emergency operation plans through the EOC. Each discipline will have prescribed action steps to take in preparation for a potential terrorist attack, during an attack and restoration following an attack.
6. Trumbull County will assume immediate control and responsibility of the disaster or terrorist crime scene. Trumbull County will react to mitigate the

overall effects of the disaster or terrorist action on its citizenry. If the incident is determined to be a crime scene the appropriate federal agencies for crisis management will be contacted. Assistance in consequence management will be requested from the Ohio Emergency Management Agency and FEMA.

7. All government agencies will have heightened awareness procedures to employ in preparation for an attack, during an attack, and the recovery stage. These procedures will be based off changes in Homeland Security advisories. Trumbull County Emergency Management Agency will publish heightened awareness procedures for schools, health care facilities, businesses and the public to make them aware of appropriate protective actions. Any changes in the Homeland Security advisories will automatically implement the procedures for notification of government officials.
  
8. Trumbull Counties Incident Command System involves the coordination of all local emergency management agencies at a disaster or terrorist action. This incident command system does not begin at the scene of a disaster but long before. It is a working relationship that develops among emergency response agencies from pre-planning, training and the development of available resources. The fire chief in the jurisdiction of the occurring incident shall assume charge of the scene and work in conjunction with local law enforcement and other response agencies from the EOC. Once the incident is determined to be a crime scene the senior law enforcement representative in the EOC will also assume command decisions. Incident Command involves

those from the first responder's level to the command and control executives at the EOC.

#### **A. Warnings**

1. Trumbull Counties 911 dispatch center will likely be the first contact for any disaster or terrorist incident. Annex C (Notifications and Warnings) of the Trumbull County Emergency Operations Plan provides procedural guidelines for disseminating warnings to emergency response agencies and the public. The importance of dispatchers at the center can not be overstated as they will be responsible for making first contacts with all emergency response agencies and directing them to the disaster scene. Should first responders receive notice of disasters or terrorist attacks they will notify the dispatch center.
2. The Trumbull County Emergency Management Agency and the Trumbull County 911 dispatch center will maintain an emergency call-list for all agencies involved in a crisis/consequence response to a disaster or terrorist incident. This call-list will include federal, state and local agencies and executives of those agencies. A separate list/file of all hazardous material holders/facilities and transportation carriers is also maintained by the LEPC and listed in Annex O of the Basic Emergency Operations Plan. This list will be utilized to contact agencies in case of a disaster or terrorist activity. The call-out will be pre-determined based off those priority agencies required first at the scene.
3. FEMA is tasked with notifying the nation of an attack. FEMA employs the NAWAS (National Warning System), as a national telephone warning system.

The State of Ohio's NAWAS warning point in Trumbull County is located at the State Highway Patrol's barracks in Southington, Ohio. The Trumbull County 911 Center serves as a continuous 24 hour warning system responsible for notifying officials, the media and activating the county-wide siren system as a means of addressing the general public of an immediate threat or an actual terrorist attack. Trumbull County's siren warning system is designed using FEMA guidance so the public can distinguish the different warning given.

- a. **Attack warning**- 3 to 5 minute **wavering** tone or a series of short blasts on horns or other devices. This will signal an attack against the country and recommend protective action immediately. This warning can and will be repeated as often as necessary until a desired response is obtained.
  - b. **Attention or Alert warning**-3 to 5 minute **steady** signal from sirens, horns, or other devices. This signal is used by Trumbull County officials to alert the public to peacetime emergencies.
  - c. Warning sirens also imply that the public could find further information on radio and television. Trumbull Counties designated PIO will coordinate the release of public information
4. Trumbull County will utilize procedures identified in the Basic Emergency Operations Plan for disaster or terrorism incident notification to the public and emergency response agencies. These procedures identified in warnings # 3 will immediately activate the (Reverse 911) system to notify the public of a threat or attack at hand.

5. Trumbull Counties radio communications among first responders is not interoperable as these agencies utilize low band, high band and 800 MHz. Currently agencies utilize inner- city frequencies to communicate directly or rely on dispatchers to relay information between first responder agencies. A mobile command post is available with communication equipment capable of communicating with all radio frequencies. Trumbull County is currently exploring different communication means that are interoperable but we lack available funding mechanisms and a county-wide coordination.
6. Trumbull County will utilize threat levels identified in the United States Interagency Domestic Terrorism Plan. Information supplied to emergency response agencies concerning terrorist threats from federal authorities will be classified as follows:

**a. Level 4-Minimal Threat**

- The Director of the Emergency Management Agency shall be advised by local law enforcement of any Level 4 threat.
- Local law enforcement will provide additional stepped up security/increased awareness of those areas assessed as potential terrorist targets.

**b. Level 3-Potential Threat**

- The Director of the Emergency Management Agency shall be advised by local law enforcement of any Level 3 threat.

- The Director of Emergency Management shall institute the Emergency Notification System advising those officials of the threat.
- The officials will be requested to review emergency operations plans, annexes and personnel assignments.
- Officials will also be requested to insure adequate emergency supplies are on hand and available and that lodging and feeding facilities are available.
- Local law enforcement and other first responder agencies working from a command center will coordinate pro-active steps for security.

**c. Level 2-Credible Threat**

- The Director of the Emergency Management Agency shall be advised by local law enforcement of any Level 2 threat.
- Local law enforcement shall coordinate a command center to organize pro-active steps among first responder agencies to insure safety and security of the public.
- The Director of Emergency Management shall institute the emergency notification system advising those

officials and agencies of the threat and place them on standby.

- Officials notified will perform tasks identified in Level 3.
- In addition they will meet with volunteer agencies to coordinate the opening of shelter and feeding facilities.
- Emergency Public Information will be drafted by the Emergency Management Director and other officials on steps for the public and shelter locations in accordance with the Basic Emergency Operations Plan, Annex C (Notification and Warning), Annex D (Emergency Public Information), and Annex J (Evacuation).

**d. Level 1-WMD Incident**

- A WMD Incident (Level 1) occurs in Trumbull County and the 911 center is notified of the terrorist action.
- The Trumbull County 911 center notifies emergency response agencies of the call.
- Warning sirens are activated simultaneously.
- The Trumbull County Emergency Management Director is alerted and the EMA Director initiates the Emergency Alert Network.

- The 911 center starts the emergency notification system and all officials respond to the Emergency Operations Center.
- The Trumbull County Commissioners declare an emergency.
- Emergency personnel begin staging at a pre-determined location and determine equipment, shelter and feeding needs.

## **B. Communications**

1. A WMD event will cause mass communication problems for the public and first responder agencies. These problems could include the over-loading of existing phone lines, limited personnel and the loss of first responder radio communications. In an attempt to enhance communications during a WMD event Trumbull County will add additional personnel to all communication centers. Additionally Trumbull County is researching viable means of improving communications that are not vulnerable to attack. These communications could include satellite telephones, amateur radio operators, mobile data terminals and cable/satellite internet connections.
2. Trumbull County does not currently have electronic message system availability at all of its communication centers. These communications when installed would be limited to the centers with no direct communications to first responders, except those officials that have text message pager service. Communications that are not currently vulnerable or those that are currently impenetrable are being researched.

Only one law enforcement agency in Trumbull County currently has established internet connections through mobile data terminals.

3. Trumbull County has one (1) emergency 911 communications center and six (6) individual PSAP's throughout the southern Trumbull County communities. In addition to these fixed communication systems Trumbull County has a mobile command center. One PSAP operates off high band 800 MHz radios and the mobile command center is capable of operating off high band 800 MHz and standard high/low band frequencies. These high band 800 MHz systems are limited in their ability to communicate and currently cost prohibitive and advanced communication systems are available to produce enhanced capabilities for first responders. Many communication systems are inter-operable with FEMA MRV's. FEMA radio support vehicles can be utilized to support field office and can be transported via military cargo planes to any disaster site.
4. Currently Trumbull Counties only back-up communications system is located in a mobile command post as identified in # 3 above. Trumbull County is currently researching the viability of mobile data terminals or other means as a primary and secondary means of communicating. Trumbull County will utilize amateur radio operators as assistance in any emergency until more predictable communication methods are determined. Secondary systems that support county-wide communications are currently cost prohibitive. However, individual agencies have temporary back-up measures for emergencies.

### **C. EPI**

1. Trumbull Counties Emergency Operations Plan Annex D (Emergency Public Information) details how information concerning a terrorist attack and steps to take in response will be disseminated to the public. These procedural guidelines remove the obligation of notifying the general public from primary first responders, so they can provide a more effective response. A Public Information Center (PIC) will be established at the Trumbull County Emergency Operations Center and a Joint Public Information Center (JPIC) when the federal government responds. This centralized point will have Public Information Officers (PIO) appointed by the primary agencies responding to the terrorist attack to provide briefing to media representatives. All public information will be disseminated from one central operating point.
2. The Joint Public Information Center will receive briefings from executive personnel at the Emergency Operations Center on all information of the public nature when a unified command is established. All information entering and exiting the Emergency Operations Center will be shared among responding agencies. All directives to first responders at the scene will come from the Emergency Operations Center and Incident Command. Upon the arrival of federal and state officials any release of information through the JPIC will be coordinated through all government levels.
3. Trumbull County Emergency Management Agency has developed detailed instructions for the public on self-protection steps to take during a terrorist attack. These public recommendations are included in Trumbull Counties Emergency Operations Plan. Multiple Trumbull County agencies have posted and will post

information for the public on terrorism response on existing web sites.

Additionally, these printed public recommendations will be released to the media as prescribed.

4. The Emergency Operations Center will monitor public broadcast stations to insure that all information released to the public, through the PIC is accurate.

Additionally, Public Information Officers (PIO) in the EOC will monitor public broadcasts and community inquiries to dispel rumors and erroneous information generated concerning the incident. Any information supplied to the EOC by the public will be confirmed by an EOC field representative prior to being shared with the public.

#### **D. Protective Actions**

1. Evacuation procedures from inside a perimeter zone will be accomplished by Trumbull County law enforcement and fire department first responders, who have the proper training and equipment to facilitate that evacuation. Procedures for evacuation will also be used to provide additional public warnings when necessary. If evacuations are necessary, safe zones will be established by the Trumbull County Emergency Management Agency and Red Cross to shelter the public. These shelter areas are identified in Annex K (Shelter and Mass Care). Any decision to shelter individuals in place will be made once the scene has been evaluated by first responders and the hazard has been identified. Procedures for evacuation are contained in the Trumbull County EOP Annex J.
2. Based off the level of the threat received any evacuation can be short or long term. It is important that first responders remove the public from any danger

zones when told to do so regardless of the level of threat received, if proper personnel protective gear is available. If sheltering in place is determined to be necessary based off the circumstances, first responders will be required to assist with those needs. Sheltering in place will only be employed when it is in the best interest of the citizenry to avoid harmful WMD agents. Temporary sheltering is appropriate for short term evacuations, medical evaluations, identification and decontamination.

3. Standard shelter locations will not be utilized if the event involves a WMD. In the event a long term evacuation is required because of a WMD a temporary reception area for decontamination will be determined.
  - a. Decontamination reception centers will maintained by local fire personnel, EMS, State and local health officials, EPA and the Center for Disease Control. It is at these centers that medical surveillance will be conducted to insure that no one has been contaminated. Isolation of the public will occur for a time period determined by the actual WMD. Gross decontamination measures may have to be initiated at the scene depending on the circumstances to avoid further contamination of first responders and medical personnel.
  - b. When a citizen is found to be contaminated they will be removed from the decontamination center and placed in the quarantine center for further evaluation. This quarantine center will be limited to medical and security personnel only and no others are authorized.

- c. Vaccinations or anecdotes will be provided in the decontamination center or quarantine center when the specific WMD agent has been identified or apparent by the physical signs and symptoms of the individual affected.
  - d. Trumbull County first responders and hazardous material team will determine restricted zones for all emergency responders, the public, government officials and the media. Law Enforcement will be responsible for patrolling the perimeter of these zones to insure that access is not gained. Access to any of these zones will be based off proper identification, training and personal protective equipment available.
  - e. If a countywide emergency is declared or from an Emergency Operations Center officials may if necessary based off the threat or event ask for the closing or discontinuing of any operations at businesses or recreational facilities to insure the safety of all those present. First responders may be required to insure that the closings take place in a coordinated and safe manner.
4. All protective actions instituted will be accomplished through the Emergency Operations Center. The PIO will be informed of these actions so that appropriate media announcements can be made. Officials at the EOC will communicate with unaffected jurisdictions should additional protective actions be required.

**E. Mass Care**

- 1. Trumbull Counties Emergency Operations Plan Annex K provides for means utilized in protecting the population from the effects of a disaster/terrorist

attack by identifying shelters and care facilities. It is the position of Trumbull County that we are responsible during a disaster to provide shelter for evacuated citizens. Assisting Trumbull County in providing necessary shelter space and care will be the American Red Cross Department of Human Services, County Mental Health Department, the Salvation Army and others.

2. Trumbull Counties Mass Care plan provides for reception centers (mobile shelters) outside of danger zones. It is at these stations that victims are registered by the Red Cross and assigned to specific shelter locations, monitored for contamination, provided with pertinent support information, and re-located to a dedicated shelter location. If a contamination is present those victims are moved to a quarantine reception center for further evaluation and treatment.
3. Emergency Shelters are designated by the American Red Cross during peacetime (natural disasters) and by the Trumbull County Emergency Management Agency during a WMD incident.
  - a. Portable decontamination tents are available and will be located at reception centers. Trumbull County first responders have been trained to construct these facilities and to provide necessary heat during the winter and water for showers. Trumbull County EMA and Haz Mat are equipped with other equipment for decontamination. Additional decontamination tents are available from regional hazardous material response teams and contiguous counties.

- b. Medical teams will be assigned to reception centers and shelter locations to treat the ill/injured. These medical teams will be supplied with exposure-inhibiting drugs, vaccines, and other preventative medicines as needed. Additional medical supply houses and facilities are identified in the basic EOP.
- c. Trumbull County has a Shelter/Mass Care Coordinator responsible for activating, running and staffing shelters. The coordinator will:
  - 1. Appoint shelter managers
  - 2. Review shelter listing annually
  - 3. Insure shelter managers are trained
  - 4. Review supply procedures for shelters
  - 5. Assist American Red Cross in providing public information and education programs
  - 6. Activate and deactivate shelters
  - 7. Establish communication capabilities
  - 8. Arrange additional personnel through county support agencies
  - 9. Develop policy for pet care separate from normal shelter facilities
  - 10. Designate support staff as needed
  - 11. Review plans for Shelter/Mass Care
  - 12. Coordinate basic need supplies for in-place sheltering
- d. Additional support agencies with responsibilities for Mass Care/Shelter include:
  - 1. Department of Human Services
  - 2. American Red Cross

3. Salvation Army
  4. Trumbull County Emergency Management Agency
  5. Trumbull County Hospitals
  6. Additional Health and medical personnel
  7. Trumbull County Sheriff's Office/Local law Enforcement
  8. Fire Departments
  9. Trumbull County Engineer/Sanitation
- e. Reception centers will be temporarily constructed outside of the hazard areas for decontamination and immediate medical attention. Additionally these centers will be used to account for citizens and assign shelter locations. An example of an ideal reception center could be a large parking lot capable of supporting vehicles carrying support equipment (i.e. water). These areas are included in Annex K (Shelter/Mass Care).
- f. First Responders knowing the suspected agent will utilize known geography, weather conditions and the distances established by Department of Transportation guidelines to establish three zones.
1. The inner zone or hot zone will encompass the disaster/terrorist attack area and will expand to the end of the danger zone. It may not necessarily be round in shape.
  2. The middle zone or warm zone will be on the outside of the hot zone and will expand based on conditions to a point of total safety. This zone will contain reception centers for decontamination and possible medical attention.

3. The outer zone or cold zone will expand to the outer perimeter where law enforcement will maintain security to prevent access. Further treatment and evacuation will take place in the cold zone. Any citizen entering a reception center will be logged.
4. The Trumbull County Department of Health is responsible for epidemiological surveillance, investigation and follow-up.

**F. Health and Medical**

1. Trumbull County Emergency Operations Plan Annex H and I address our response to Health and Medical conditions of citizens. This annex will address those same situations during a terrorism incident. Trumbull County will insure that mental health agencies are available to assist citizens who need psychological support due to the event at hand and who fear further disaster could occur.
2. Medical care facilities are located in Annex I (Medical) of the Basic Emergency Operations Plan for Trumbull County. The locations and capacities of medical care facilities are as follows:

- |                                     |          |
|-------------------------------------|----------|
| a. Trumbull Memorial Hospital       | 503 beds |
| Warren, Ohio                        |          |
| b. St. Joseph Hospital              | 208 beds |
| Warren, Ohio                        |          |
| c. Belmont Pines Hospital (Limited) | 77 beds  |
| Liberty, Ohio                       |          |
| d. Northside Hospital               | 969 beds |
| Youngstown, Ohio                    |          |

e. St. Elizabeth Hospital                      400 beds  
Youngstown, Ohio

3. St. Elizabeth Hospital located in Youngstown Ohio is the only local trauma care facility. It is within a one hour drive or shorter from anywhere in Trumbull County. Each hospital maintains a limited supply of medicine and medical equipment that can provide additional resources in cases of emergency.
4. All communicable diseases are reported to the local health department (LDH) in the jurisdiction where the case resides. The LDH does follow up on the disease with the case and any contacts, then enters information into the state ODRS (Ohio Disease Reporting System). Diseases are classified as Class A, B, and C.

#### Class A1 Diseases

These are diseases of major health risks and are reportable immediately by phone. All LHD have a person available 24/7 who can be notified of a class A1 disease. After normal business hours, on weekends, and holidays, there is one contact for all of the health departments. Warren City Health Department will be available for all notifications during these hours and will be responsible for notifying the appropriate health department(s). See appendix for disease classifications, contact lists and numbers.

#### Outbreaks Investigations

All four health departments in Trumbull County have signed MOU's to assist one another in the event of a major outbreak. In addition, all of the health departments in the NECO Region have also signed MOU's. There are four RN's in the health departments who have taken some additional training in epidemiology and one of them would take the lead in an outbreak situation. There is also a network of epidemiologists across the State of Ohio and regionally who meet regularly and have developed regional plans. Steps to be taken in an outbreak/epi investigation:

- Determine case definition
- LHD notified or notes unusual number of cases.
- Notifies other HD in county and surrounding counties/region
- Notifies Ohio Department of Health
- Notifies local hospitals, providers, other appropriate agencies
- Investigation of all cases, contacts
- Track distribution of cases
- Chart course of the outbreak
- Identify source, mode of transmission, and cause
- Determination of need for treatment, containment, prevention
- Arrange for submission of specimens
- Communicate results (Media alert)

5. Ohio Revised Code sections 3707.04 to 3707.32 give the Board of Health the primary authority to enforce quarantine and isolation. It authorizes the Board of Health to make and enforce rules and regulations pertaining to quarantine,

that are wise and necessary for the protection of the health of the community or State of Ohio. The Trumbull County Board of Health voted unanimously at the October 15, 2003 board meeting to delegate this authority to the Health Commissioner in the event of bio-terrorism or other emergency public health event.

6. No first responder is expected, required or obligated to respond to or enter a known disaster area where the result of that response is likely to cause injury or death to the responder due to inadequate personal protective equipment. First responders are expected to use resources available to them to assess the situation, geography, weather, transportation routes, safety, and precautions and provide directions through the incident command structure. First responders can modify standard practices/guidelines and treatment protocol based off the assessed risks to themselves or others. These modifications of standard treatment protocol and practices/guidelines for response must be reported by the responder making those changes.
7. The Trumbull County Board of Health utilizes the following criteria to evaluate risk and determine required resources.

Risk Assessment Checklist

a. High risk occupancies:

- Abortion Clinic
- Church
- Courthouse
- Government building

- Media
- Post office
- School
- Anyplace where a threat was received

b. Overt act with intent to induce panic

- Note
- Phone call
- Verbal
- Envelope or package with unknown substance
- Suspect deliberately disperses unknown substance
- Return addressee denies knowledge of letter, package, etc.

c. Mailed letter, package, or container

- No return address
- Return address not consistent with postmark
- Excessive postage
- Wires or metal protruding
- Unexplained powder, liquid, stains, odors, etc.
- Odd shape or weight
- Unable to verify letter, package, return addresses, etc.

d. Possible victim exposure or contamination

- People on scene ill
- People on scene have legitimate fears, concerns

- News reports suggest an upward spike of suspicious incidents

e. Substance found

- Powdery substance
- Liquid
- Unidentified substance
- No substance due to inhalation or absorption

8. Required PPE for health and medical personnel shall be in accordance with this annex when working from a hazard zone. These personnel functioning outside these hazard zones shall treat PPE in accordance with standard operating policies of their respective agencies. Monitoring and sampling capabilities.

9. The Trumbull County, Warren City, Niles City and Girard City health Departments are collaboratively compiling a current list of medical professionals who are willing to assist if needed. Volunteers are being entered into a database with contact information and area of specialty. This list is kept at the Trumbull County Health Department and the TCHD will be responsible to update the list as new information is obtained and to maintain contact with volunteers at least annually to assure that contact information is correct. In the event of a major public health incident, the following procedure would be followed: the location of the event would determine the appropriate health department to contact.

That health department would:

- Assess the situation

- Alert other health departments, ODH
- Alert hospitals, physicians, EMA, 911, etc.
- Determine need for volunteers, activate call system

We will collaborate with ODH to provide any recommended training for volunteers.

10. Critical Incident Stress Management is a primary concern during traumatic incidents for those victims, family members and emergency services workers. Emotional stress caused from a crisis requires constant monitoring and this will be accomplished by on-scene emergency service supervisors. Further monitoring will be accomplished at reception centers by Valley Counseling. Those agencies responsible for counseling are identified in the Trumbull County Emergency Operations Plan Annex I (Health and Medical). Trumbull County hospitals have submitted response team members who are on call and can be reached in an emergency. A call list is maintained by the Trumbull County Health Department.

11. The Trumbull County Health Department has addressed other health related incidents during a terrorist attack as follows:

- a. Health departments are in the process of obtaining sites around the county to hold mass immunization or other prophylactic clinics. List of sites and contact person to open the site will be kept at the TCHD and updated by the TCHD staff on an annual basis. Copies will be available at all the health departments. TCHD has completed a survey of local pharmacies to determine current stock of antibiotics available until the National

Pharmaceutical Stockpile can be authorized and delivered. It is the responsibility of the health department to contact ODH and request the NPS.

- b. Hospital ERs, Urgent Care Centers, Infectious Disease departments, and local physicians were all provided with health department 24/7 notification numbers along with a list of reportable diseases (ABC's). Currently the health departments would notify the Infectious Disease department of the local hospitals and ask that they assist with notification of physicians on staff. TCHD is in the process of creating a local Health Alert Network (HAN) so that we can send an alert simultaneously through fax or e-mail system. This system was completed in 2005 by TCHD. Health department staffs also have completed fact sheets for a variety of biological agents so information can be accessed and distributed quickly if needed.
- c. Trumbull County hospitals have developed plans for the use of their facilities and personnel when required in an emergency situation. When additional assistance is required the Trumbull County Health Department will make the necessary communications.
- d. Each health department maintains a list of medical supplies/equipment on hand at any one time. These include syringes, needles, alcohol, cotton balls, table covers, Band-Aids, masks, gowns, Sharpes containers, gloves, waterless hand sanitizer, portable refrigerator, portable freezer, autoclave

and specimen containers. TCHD also maintains a “To Go” kit that contains needed items for field/epidemiological investigations.

- e. Patient tracking is accomplished when all cases are logged into a record book at the Trumbull County Health Department. Information recorded includes name of case, age, place of residence, and disease being investigated. Cases are also entered into ODH-ODRS system. The health department also has EPI software which allows data to be entered and statistically evaluated and tracked.
- f. The Trumbull County Health Department sends all specimens involving a possible bio-terror incident or outbreak to the ODH laboratory. Arrangements are made by the local health department having jurisdiction. The local health department will call ODH infectious disease on call, who will assist with arrangements.
- g. Mental health services are identified in the Trumbull County Emergency Operations Plan, Annex I.

#### **G. Urban Search and Rescue(USAR)**

- 1. Search and Rescue is designed to save lives. Trumbull County First Responders will utilize training and resources available to initiate search and rescue missions caused by disasters or weapon of mass destruction incidents. First Responders will initiate search and rescue missions in accordance with the Incident Command System.
  - a. Initial response agencies in the affected jurisdiction will determine a staging area for all available resources.

- b. After establishment of a command post all available resources will be identified and additional local resources needed will be addressed.
  - c. Should the Incident Commander determine that the local resources available are inadequate to perform the mission and additional resources, as identified in Ohio EOP Function # 9 (Search and Rescue) are needed, an emergency must be declared.
  - d. All operational decision making will come from the Incident Command center.
2. Trumbull Counties Emergency Management Agency and fixed Emergency Operations Center is located at the Youngstown/Warren Regional Airport. This facility is located in Vienna Township in the southeastern portion of Trumbull County. Currently no major flight operations utilize the facility. However, the Youngstown/Warren Regional Airport is capable of accepting any aircraft in an emergency for the delivery of supplies and equipment. The Cleveland Hopkins Airport and Pittsburg Airport are approximately one hours drive from Trumbull County. Both of these airports support regularly scheduled arrivals and departures from major cities in the United States.
3. When search and rescue efforts go beyond the training, equipment and resources of local First Responders the following procedures will be utilized by Trumbull County officials:
- a. The Trumbull County Emergency Management Director will contact Ohio's Emergency Management Agency for additional support personnel and request FEMA US&R emergency support once an emergency has been declared. The

federal response plan emergency support function #9 provides for the rapid deployment of a search and rescue team to provide life saving assistance to local emergency management.

- b. When state and federal assistance is allocated a Unified Command Structure will be implemented among all agencies involved.
- c. All specialized federal and state search and rescue personnel will be integrated with local first responders conducting the mission.

## **H. Recovery**

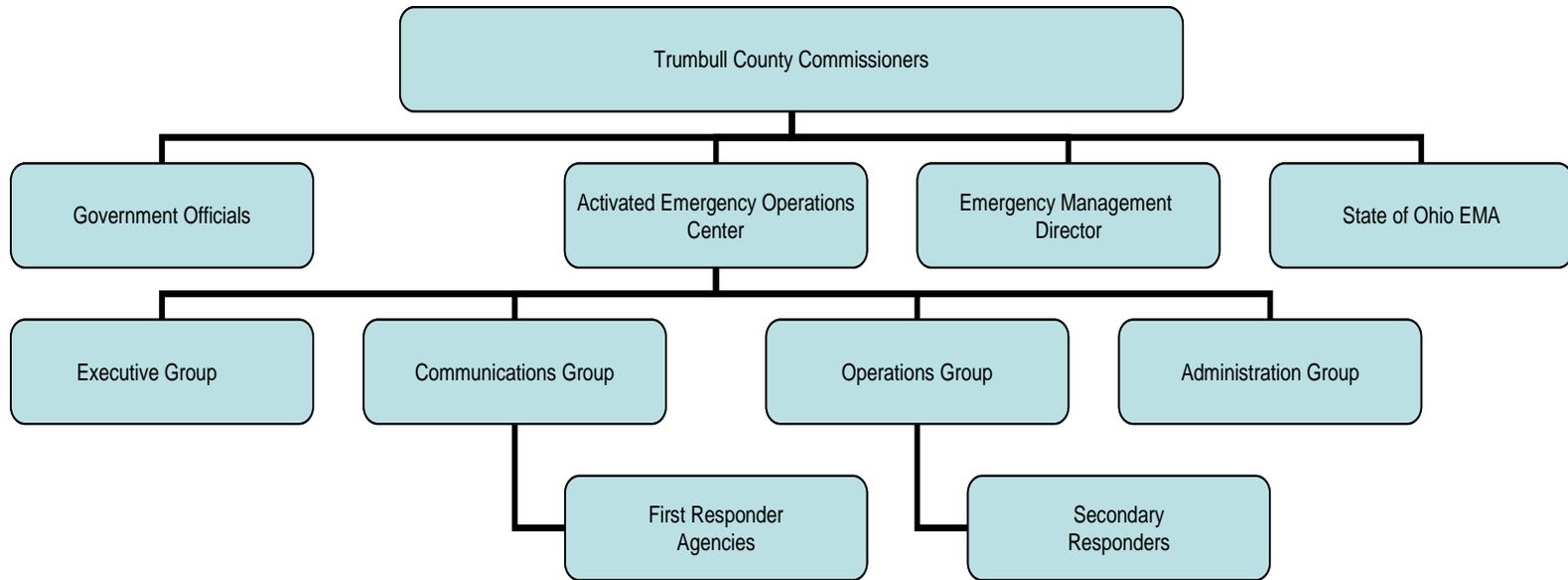
1. Crime victims will be directed to available law enforcement personnel at reception centers so that offenses occurring during a disaster or WMD incident can be documented. Crime victims will be provided with a resource guide informing them of their rights as victims and the appropriate agencies to call for follow-up.
2. In the event that chemical or biological agents are used in an enclosed facility, Trumbull County Emergency Management, Trumbull County Health Department and the Environmental Protection Agency will insure the following occurs:
  - a. The building will be isolated and closed to the public.
  - b. The building will be posted as a “Hazardous Material” site.
  - c. Assistance will be provided to find temporary relocation for the business and residential owners during the decontamination phase.
  - d. Agencies will make every effort possible to assist victims with relocation, costs, insurance reports, crime victim reports, federal disaster assistance and cleanup.

- e. Building and residential owners will be made aware that building and contents may require disposal at a hazardous material waste site. Attempts will be made to neutralize any contamination so facilities can be re-inhabited or safely removed.
  - f. Providing housing for extended periods of time for those victims unable to secure housing is planned for in the Trumbull County Basic Emergency Operations Plan. Area hotels may serve as those facilities with arrangements being made by the Emergency Management Agency.
3. In the event chemical or biological agents are used on farms and croplands, the Trumbull County Emergency Management Agency, Trumbull County Department of Health and Environmental Protection Agency will insure the following occurs:
- a. The land will be secured as determined by those agencies and posted as a “Hazardous Material” site.
  - b. Assistance will be provided to the property owner as determined to assist with the potential crop loss.
  - c. Assistance will be provided to secure temporary housing if required during the decontamination stage.
  - d. Agencies will make every effort possible to assist victims with relocation, costs, insurance reports, crime victim reports, federal disaster assistance and cleanup.

- e. Property owners will be made aware that decontamination of farm lands may not be possible but efforts will be made to neutralize contaminated soils for safe removal or future use.
4. As the hazard is mitigated and cleanup activities are occurring officials in the Emergency Operations Center will begin releasing response agencies that are no longer required during the current operation phase. These demobilization efforts will only be made from the EOC by executive officials and only when the agency has completed required activities or their phase of operations has been accomplished in accordance with this Annex.

## IV. Organization and Assignment of Responsibilities

### A. Trumbull County WMD Response Organizational Chart



### B. Specific Counter-Terrorism Responsibilities

#### Crisis Management Response

1. Trumbull County Sheriff's Office/Local Law Enforcement (Primary)
  - a. Maintain Security of the disaster scene/crime scene
  - b. Conduct criminal investigation in conjunction with the Federal Bureau of Investigation
  - c. Support evacuation/relocation of victims

- d. Search for secondary devices outside hazard zones
  - e. Secure critical facilities
  - f. Provide support to EOC in the form of security, transportation for damage assessment teams, traffic control, backup communications and supply PIO
2. Northeast Ohio Hazardous Material Team (L.E./Fire) (Primary)
    - a. Regional hazmat/WMD response
    - b. Rapid Identification of WMD agent involved
    - c. Search for secondary devices with hazard zones
    - d. Deployment of Law Enforcement Hazardous Material Technicians
  1. Support evacuation and decontamination
  2. Mitigation of WMD agent/chemical involved
  3. Hazard zone security
  4. Youngstown Police Bomb Squad (Primary)
    - a. Regional Explosive Response Unit
    - b. Rapid Identification of Explosive and Mitigation
    - c. Assist in recognition/secondary devices
    - d. Dismantling/Mitigation of explosive device

**Local Consequence Management Response**

1. Trumbull County Emergency Management (Primary)
  - a. Policy and planning decisions for integrated emergency management and coordination of all phases
  - b. Plans for comprehensive emergency management
  - c. Provide EOC facilities, adequate support staff and direction and control
  - d. Coordinate training for first responders and officials

- e. Coordinate through State EMA disaster assistance and conduct damage assessment with state and federal officials
  - f. Coordination with officials in affected jurisdictions
  - g. Conduct damage assessments with State EMA and FEMA
  - h. Manage resources
  - i. Communications and radiological protection
  - j. Public information and education
  - k. Conduct practice drills and exercise
2. Trumbull County Sheriff's Office/Local Law Enforcement (Primary)
- a. Maintain security of disaster scene from outside hazard zones to include traffic control, disaster warnings, and basic law and order
  - b. Conduct Criminal Investigations with Federal Bureau of Investigation
  - c. Provide security for critical infrastructure
  - d. Support evacuation of those in danger
  - e. Assist with search and rescue operations
  - f. Assist when possible with relocation operations
  - g. Provide support to EOC and supply PIO
  - h. Communications
3. Fire Departments (Primary)
- a. Coordinate initial Incident Command structure and control
  - b. Contain any hazardous material on scene
  - c. Provide for the decontamination and monitoring of personnel, victims and equipment
  - d. Secure the disaster scene
  - e. Hazardous Material Response

- f. Search and Rescue
  - g. Emergency Medical Treatment
  - h. Evacuation
  - i. Assistance with special needs groups
  - j. Radiological protection
  - k. Communications
  - l. Warnings
  - m. Damage assessment
4. Service Agencies (Human Services, Children’s Services, Red Cross, Salvation Army [Secondary])
- a. Provide needs for children, elderly, handicapped and non-English speaking
  - b. Mental health services
  - c. Mass feeding
  - d. Emergency sheltering (Reception and Care)
  - e. First Aid
  - f. Mortuary services
5. Engineering/Public Works (Secondary)
- a. Direction and Control
  - b. Water/sewer services, electric/gas services, garbage removal
  - c. Debris clearing
  - d. Street/road/bridge construction and maintenance
  - e. Fuel storage
  - f. Augmentation of personnel and equipment
  - g. Damage Assessment

- h. Shelter Operations
  - i. Restoration of utilities
  - j. Communications
6. Superintendent of Schools (Secondary)
- a. Public education and information
  - b. Emergency transportation resources
  - c. Public shelters
  - d. Protection of school children/sheltering
  - e. Food services
7. Trumbull County Prosecuting Attorney (Secondary)
- a. Legal assistance with Emergency Management matters
  - b. Assistance with public information releases
  - c. EOC operations
8. Agricultural Support (Secondary)
- a. Damage assessment
  - b. Resource management
  - c. Forest fire control
  - d. EOC operations
9. Ohio EMA(Support to local emergency management [Secondary])
- a. Damage assessment
  - b. Health and Medical services
  - c. Resources (equipment, personnel, etc.)
  - d. Financial assistance

- e. Disaster declaration assistance
  - f. Training
  - g. Support of local EOC operations
10. Private Utilities (Secondary)
- a. Restoration of essential services
  - b. Restoration of secondary priority services
11. Trumbull County Coroner (Secondary)
- a. Identification of all fatalities
  - b. Temporary storage of the deceased
  - c. Coordination with county funeral homes
  - d. Emergency internment
  - e. Death certificates
12. Trumbull County Mental Health Board (Lifelines [Secondary])
- a. Provide counseling services to victims and responders
  - b. Coordination of all mental health agencies
  - c. Liaison with local, state and federal agencies
  - d. Follow-up assessment of mental health needs
13. Trumbull County Local Emergency Planning Committee (Secondary)
- a. Expertise in handling incidents at chemical facilities
  - b. Coordination with SERC and SARA Title III authorities
  - c. Hazardous materials response
  - d. Maintaining of chemical inventory with county
14. Trumbull County Hazmat Team (Primary)
- a. Hazardous material response

- b. Chemical code enforcement
  - c. Search and rescue
  - d. Radiological Protection
  - e. Fire response
  - f. Assistance to special needs groups
15. Volunteer Organizations (Secondary)
- a. Provide localized resources previously identified to EMA
  - b. Provide additional support personnel to augment secondary responders
  - c. To receive on site training from EMA to assist in recovery efforts

## **V. Administration and Logistics**

### **A. Administration**

1. No federal agency was involved in the direct planning of this Annex. The Federal Response Plan (FRP), April 1999 was reviewed and used as guidance.
  - a. The Federal Response Plan (FRP) establishes procedures for requesting and receiving federal response to address disasters and any emergency declared under the Robert T. Stafford Disaster Relief and Emergency Assistance Act. This Act describes the response, recovery and mitigation roles and resources the federal government will use to augment state and local efforts. In this instance the disaster or event giving cause for the request must be beyond the combined capabilities of state and local agencies.
  - b. The federal response plan logistical section is responsible for the accountability of supplies and equipment. Logistics will insure that these resources are made available, shipped and delivered, constructed and that personnel are available to operate if needed. The federal response plan

contains a separate Annex for logistics management. The administrative support section coordinates personnel services. This section tracks FEMA employees insuring security, health and medical facility and asset needs are provided.

2. This Terrorism Incident Annex as part of the Trumbull County Emergency Operations manual will be reviewed and updated on a yearly basis at a minimum. Also as part of the EOP a full scale exercise will be conducted every four (4) years with functional exercises performed annually in preparation for the full scale. These testing requirements are detailed in the EOP Basic Plan. The Trumbull County Emergency Management Director is responsible for insuring this annex is tested.
3. Trumbull County Emergency Management Agency will conduct an exercise/actual response critique following an event. This review will comprise supervisory personnel from all responding agencies and a written synopsis of the review will be compiled. This synopsis to the critique will be used to improve exercise/actual response planning, improve response and actual preparedness in Trumbull County. A copy of the synopsis will be provided to all participating agencies and government officials as it relates to the need for improving resources for a response.
4. The master distribution list for this plan will be in accordance with the standard distribution of Trumbull Counties Emergency Operations Plan. Specific TABS to this Annex may not be distributed with the Basic Plan.

## **B. Logistics**

1. All purchases will be coordinated through the EOC Administrative Section to insure that duplicate purchases are not made and that an inventory of the purchases is maintained for record keeping.
2. Currently no regional warehousing of supplies occurs. Regional response units have supplies available in each of the participating counties that can be of assistance when local resources are unavailable.
3. The location of the Incident Command Post will vary depending upon the specific hazard. Location of the ICP will be determined by first responding agency executives based off the incident and hazard.
4. Monetary donations to assist in disaster relief will be directed to those organizations that accept donations for victim assistance and disaster relief (i.e., Red Cross). Supplies and Equipment donations from private agencies and businesses will be coordinated through the EOC Administrative Section.
5. Trained and untrained volunteers will be registered at the Command center and provided with proper identification. Volunteers will assist in shelter areas only and be under the direction of the Mass Care Coordinator. Should volunteers be needed elsewhere and have the necessary training they will be assigned to another secondary support organization.
6. Staging areas will be determined based off the location of the disaster or terrorism incident. Trumbull County has numerous businesses with large parking lots capable of supporting personnel and equipment. Large scale incidents that occur

in the rural portion of Trumbull County do not have the same available staging areas.

7. Currently response equipment is housed at various fire department located throughout Trumbull County. Should a large storage area be required for the stockpiling of supplies Trumbull County would utilize vacant business buildings, Military base, National Guard Armories, School Gymnasiums, etc.

### **C. Logistical (Resource) Management**

1. As of the writing of this Annex no “inter-jurisdictional agreements” exist for responses to nuclear, biological and chemical incidents. Multi-County regional response units are in the development stages and will have mutual aid agreements. This regional response unit has begun a regional equipment inventory and is processing needed equipment and resources on a regional basis.
2. The State of Ohio has an Urban Search and Rescue Team and National Guard units to assist in recovery efforts. Locally military reserve units are available that operate heavy equipment for recovery. The Ohio State Highway Patrol can provide aerial support from planes and helicopters and has thermal imager devices for searching.
3. Trumbull Counties Basic Emergency Operations Plan Medical and Health annexes provide for available pharmaceutical stockpiles through the federal government.
4. Trained volunteers will be provided proper identification and training to work in specific areas of a disaster scene with secondary support agencies. Untrained

volunteers may be provided certain support operations with secondary response units and/or provided training based off the length of a disaster. Volunteers will perform all assistance from a defined cold zone regardless of training. The mass care coordinator will be responsible for coordinating victim care supplies that could arrive on scene. All other additional resources will be coordinated through the EOC Operation section.

## **VI. Authorities and Reference Materials**

### **A. Authorities (Federal, State, and Local)**

1. The Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 U.S.C. 5121 et seq.
2. Emergency Operations Plan required ORC 5502.26, .27, .271.
3. EMA to review and update EOP annually ORC Rule 4501.3-6-01
4. FEMA Guide for All Hazards Emergency Operations Planning SLG 101
5. OSHA's Final Rule 29 CFR 1910.120 Paragraph (q)
6. Ohio Emergency Operations Plan-Emergency Support Function #13(Law Enforcement)
7. Presidential Decision Directive 39 (PDD-39)-"United States Policy on Counterterrorism"
8. Presidential Decision Directive 62 (PDD-62)-"United States Policy on Counterterrorism"
9. Trumbull County Emergency Operations Plan-"Authorities and References" as defined in Basic Plan and applicable Annexes

### **B. References**

1. "A Nation Prepared" FEMA Strategic Plan Fiscal Years 2003-2008
2. "Managing the Emergency Consequences of Terrorist Incidents"-  
Planning Guide for State and Local Governments-FEMA-July 2002
3. Federal Response Plan, "Terrorism Annex"
4. "Law Enforcement Response to Weapons of Mass Destruction Incidents" U.S.  
Department of Justice 2002
5. Ottawa County Emergency Operations Plan, "Terrorism Appendix" Revised  
02/02/2002
6. Trumbull County Emergency Operations Plan
7. Ohio Emergency Operations Plan and applicable Annexes

### **Agreements to Enhance Preparedness**

Trumbull County currently has no specific agreements other than mutual aid agreements between law enforcement and fire department agencies. This is a working document that will change as plans evolve to address responses to new and aggressive hazards facing our communities.

Trumbull Counties Weapon of Mass Destruction Advisory Board will make recommendations on necessary agreements to enhance our overall response

## **TAB 1 to ANNEX S (Terrorism Incident) to the Trumbull County EOP**

### **Hotlines and On-Line resources for emergencies**

#### **Telephone Hotlines**

National Response Center Hotline (800-424-8802) A service that receives reports of oil, chemical, biological, and radiological releases and actual or potential domestic terrorism; provides technical assistance to emergency responders; and connects callers with appropriate Federal resources. The hotline operates 24 hours a day, 365 days a year.

Nuclear Regulatory Commission Operations Center (301-816-5100) Accepts reports of accidents involving radiological materials.

#### **Internet Reference Addresses**

Army Training Support Center (<http://www.atsc.army.mil>) Provides a digital library with approved training and doctrine information. Files include Field Manuals, Mission Training, Plans, Soldier Training Pubs, and more.

Centers for Disease Control and Prevention (CDC) (<http://www.bt.cdc.gov>) Information regarding infectious diseases.

CBIAC: Chemical and Biological Defense Information and Analysis Center (<http://www.cbiac.apgea.army.mil/>) Collects, reviews, analyzes, and summarizes chemical warfare/contraband detection (CW/CBD) information

Chemical and Biological Warfare-Health and Safety (<http://www.ntis.gov/products/health.html>) Department of Commerce National Technical Information Service (NTIS) site has references for chemical and biological agents, detoxification, decontamination, immunizations, etc.

Chemical Emergency Preparedness and Prevention Office (CEPPO) (<http://www.epa.gov/ceppo/>) Information on the CEPPO office, upcoming events, publications, legislation and regulations, and links to outside resources. Also contains information on accident prevention and risk management planning.

Chemical Transportation Emergency Center (CHEMTREC) (<http://www.cmahq.com>) Source of technical assistance from chemical product safety specialists, emergency response coordinators, toxicologists and other hazardous materials (HazMat) specialists.

FEMA-Bio, Toxic Agents, and Epidemic Hazards Reference ([www.fema.gov/emi/edu/biblo13.html](http://www.fema.gov/emi/edu/biblo13.html)) Emergency management-related bibliography on biological, toxic agents, and epidemic hazards.

FEMA-Rapid Response Information System (<http://www.fema.gov/rris/index.htm>) Extensive centralized database that can be used as reference guide training aid, and overall planning and training resource for response to a chemical, biological, or nuclear terrorism incident. Comprised of seven databases, consisting of chemical and biological agents' and radiological materials' characteristics, first aid measures, Federal response capabilities, training course information, and other Federal information sources concerning potential weapons of mass destruction.

Federal Radiological Emergency Response Plan (available from the National Archives and Records Administration: [http://www.access.gpo.gov/su\\_docs/aces/aces140.html](http://www.access.gpo.gov/su_docs/aces/aces140.html)) ; select 1996 Federal Registry, Vol. 61, Notices, May 08, 1996; search on "Radiological Emergency Response")

Office of Homeland Security (<http://www.whitehouse.gov/homeland/>) Provides latest homeland security developments.

Soldier and Biological Chemical Command (SBCCOM) (<http://www.apgea.army.mil>) Information on chemical/biological defense equipment and chemical agents.

Environmental Protection Agency (EPA) (<http://www.epa.gov>) Information on the EPA's role in environmental cleanup, chemical hazards, skilled experts, and counter-terrorism efforts.

Department of Defense Chemical and Biological Defense Information Center (<http://www.cbiac.apgea.army.mil/>) This web site is DoD's focal point for chemical and biological warfare information.

DoD's Medical (Army Surgeon General). This web site contains extensive medical documents, training materials, audiovisual clips, a search engine, and links to other sites. (<http://www.nbc-med.org>)

Awareness of National Security Issues and Response Program (ANSIR). The ANSIR is the "public voice" of the FBI for espionage, cyber and physical infrastructure protection. (<http://www.fbi.gov/hq/nsd/ansir/ansir.htm>)

National Domestic Preparedness Office (NDPO). The NDPO Web site provides a location for information regarding the available Federal training and programs intended to enhance the capabilities of the public safety community in dealing with weapons of mass destruction (WMD). The NDPO mission, members, services, newsletter, and recommended links are contained on this site. (<http://www.ndpo.gov>)

Office of Domestic Preparedness (ODP). ODP provides technical assistance to States and local jurisdictions to enhance their ability to develop, plan and implement a program for WMD preparedness. (<http://www.ojp.usdoj.gov/odp/>)

United States Government Interagency Domestic Terrorism Concept of Operations Plan. The link provides the full text of the plan, which is designed to provide information to Federal, State,

and local agencies on how the Federal government will respond to potential or actual terrorism threats. (<http://www.fema.gov/r-n-r/conplan/>)

CDC's National Institute for Occupational Safety and Health (NIOSH) Web site contains information to help protect the safety and health of emergency responders, such as guidance for supervisors at disaster rescue sites.  
(<http://www.cdc.gov/niosh/emres01.html>)

U.S. Department of Agriculture. This web site on bio-security contains information about animal diseases that might be spread by terrorists and bio-security measures that can be taken.  
(<http://www.usda.gov/biosecurity/materials.html>)

National Response Team (NRT) The NRT Web site contains information about standing NRT committees, the Regional Response Teams (RRT's), upcoming events, and NRT publications.  
(<http://www.nrt.org/>)

\*\* Internet site addresses are continually changing. A yearly update of these addresses can be obtained at the FEMA web site. (<http://www.fema.gov.>)

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**TAB 2 ANNEX S (Terrorism Incident) to the Trumbull County EOP**

**Improvised Explosive Device-Safe Standoff Distance**

<b>THREAT DESCRIPTION</b>	<b>EXPLOSIVE MASS(1) (TNT EQUIVALENT)</b>	<b>BUILDING EVACUATION DISTANCE(2)</b>	<b>OUTDOOR EVACUATION DISTANCE(3)</b>
PIPE BOMB	5 lbs 2.3 kg	70 ft 21m	850 ft 259 m
SUICIDE BELT	10 lbs 4.5 kg	90 ft 27 m	1,080 ft 330 m
BRIEFCASE/SUITCASE BOMB	50 lbs 23 kg	150 ft 46 m	1,850 ft 564 m
COMPACT SEDAN	500 lbs 227 kg	320 ft 98 kg	1,500 ft 457 kg
SEDAN	1,000 lbs 454 kg	400 ft 122 m	1,750 ft 534 m
PASSENGER/CARGO VAN	4,000 lbs 1,814 kg	640 ft 195 m	2,750 ft 838 m
SMALL MOVING VAN/ DELIVERY TRUCK	10,000 lbs 4,536 kg	860 ft 263 m	3,750 ft 1,143 m
MOVING VAN/WATER TRUCK	30,000 lbs 13,608 kg	1,240 ft 375 m	6,500 ft 1,982 m
SEMI-TRAILER	60,000 lbs 27,216 kg	1,570 ft 475 m	7,000 ft 2,134 m
<b>THREAT DESCRIPTION</b>	<b>LPG MASS/VOLUME (1)</b>	<b>FIREBALL DIAMETER(4)</b>	<b>SAFE DISTANCE(5)</b>
SMALL LPG TANK	20 lbs/5 gal 9 kg/19 l	40 ft 12 m	160 ft 48 m
LARGE LPG TANK	100 lbs/25 gal 45 kg/95 l	69 ft 21 m	276 ft 84 m
COMMERCIAL/ RESIDENTIAL LPG TANK	2,000 lbs/500 gal 907 kg/1,893 l	184 ft 56 m	736 ft 224 m
SMALL LPG TRUCK	8,000 lbs/2,000 gal 3,630 kg/7,570 l	292 ft 89 m	1,168 ft 356 m
SEMI-TANKER LPG	40,000 lbs/10,000 gal 18,144 kg/37,850 l	499 ft 152 m	1,996 ft 608 m